



# MONTFORT PRE-PRIMARY SCHOOL

Canary Hill Road, Hazaribag – 825301(Jharkhand)

Ref: No: MPPS/APL-UNI-NOTI/2025/276

Date: 23.04.2025

## NOTICE

Dear Parents,

- 1) If your ward is absent for more than a day then the next day the information should be given to school either by WhatsApp message or email ([montfortppshzb@gmail.com](mailto:montfortppshzb@gmail.com)) to the school in the following mobile numbers:
  - Pre-primary – 8969314547
  - High School – 7033476461
- 2) If you require leave for more than 3 days. Parents should meet the Principal/Vice-Principal/Co-ordinator to get the leave sanctioned prior to taking it.
- 3) When you resume the class you need to submit the written application with all the relevant documents. For example if you are sick - doctor's prescription (Xerox copy), If you are attending a marriage ceremony - marriage card etc.
- 4) All the applications should be signed by one of the parents.
- 5) If absent more than 5 days without giving information to the school your name will be deleted automatically from the enrollment register.
- 6) We will be introducing shortly the School Application. All the official messages of the school will be sent through this app and will stop using or sending messages through WhatsApp. The app will be available in the playstore.

Principal  
PRINCIPAL

MONTFORT PRE-PRIMARY SCHOOL  
Mariamtoli, Hazaribag-825301  
Jharkhand